

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790
Regular Meeting September 13, 2016

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on January 8, 2016
- Published in the Tri-Town News on January 14, 2016
- Filed written notice with the Township Clerk on January 6, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were four (4) members of the public in attendance.

Administering the Oath of Office: None

The Clerk reported that the regular workshop Meeting Minutes of August 8, 2016 were posted on the Fire Company Bulletin Board outside the meeting room at the fire house. The Clerk then read the minutes from the regular business meeting on August 9, 2016.

A motion to approve both minutes was made by Commissioner Stalling and seconded by Commissioner Bommer. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
defender emergency products	\$ 4,913.89
liberty mutual ins	\$ 3,910.50
Optium	\$ 110.49
Njawc	\$ 2,615.80
motorola solutions	\$ 34,090.00

ffl professional services	\$ 186.65
pine belt	\$ 384.08
Cit	\$ 99.00
netlink web services	\$ 199.00
james eadicicco	\$ 223.54
all industrial safety products	\$ 256.00
Verizon	\$ 114.03
ffl professional services	\$ 154.20
Knox	\$ 637.00
ers fleet repair	\$ 85.00
edwards tire co	\$ 59.90
ramtown fire co lease	\$ 23,833.33
motorola solutions	\$ 47.00
integrated systems services	\$ 284.61
gregory scarlato 475 refrigerator	\$ 63.13
Nepm	\$ 580.00
taylor oil co	\$ 860.66
mike acampora stamps	\$ 18.80
micromedia publication	\$ 78.80
gregory scarlato dmv 466	\$ 60.00
elite emergency lights	\$ 15,691.35
american united life insurance	\$ 12,957.00
TOTAL	\$ 102,513.76

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling to pay the bills. A roll call vote was taken with the following results:

Scarlato – Yes, present on my own bills
 Bommer – Yes
 Stalling – Yes
 Bailey – Yes
 Acampora – Yes, present on my own bills

The motion passed unanimously 5-0.

COMMUNICATIONS

Sent

Chairman Scarlato: e-mail to 1st Priority regarding outstanding issues with Engine 480

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Received

Correspondence from Combined Insurance of America

COMMITTEES

Executive Board

Meeting was held on 8/25/16 and attended by Chairman Scarlato and Commissioner Bommer. They stated that Chief Lewis stated the T-1 communication lines and battery backup system for communications are being upgraded. The 5 boards of fire commissioners had agreed back in 2014 to contribute a maximum of \$5,000 each toward the upgrades on this system. The next meeting will be on 9/22/16.

Chief's Report

No run reports were provided, as the calls are currently being updated in the computer. All the new portable radios have been received and are currently in use by the line officers. The extra portable radio has been placed in the radio room for use by trucks going out of town.

New command vehicle 466 was delivered on 9/9/16. All is good with the vehicle, but there are still some minor punch list items that have to be addressed.

The chief is currently working on the 2017 budget for the budget meeting on 10/3/16.

Chief Engineer

Quotes have been received by Defenders for ALL preventative maintenance service on ALL vehicles.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to allow Defender to perform the preventative maintenance on the apparatus. Motion passed unanimously by the Board.

The preventative maintenance was normally performed by ERS Fleet Maintenance. Clerk Acampora will send a courtesy letter to ERS Fleet Maintenance advising them that they will not be performing the annual maintenance on our apparatus this year.

Purchaser

The bailout training is scheduled for 10/9/16. The cost will be \$1,650 for a maximum of 15 fire fighters.

Sal Scarlato has requested to attend a fire officer class at Middletown Fire Academy at a cost of \$100. This class is currently not offered at the Monmouth County Fire Academy. A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to

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pay the \$100 fee for Sal Scarlato to attend this class. Motion passed unanimously by the Board.

ABC fire extinguisher and water can with installation brackets for the new command vehicle at a cost of \$276.76. A motion was made by Commissioner Bommer and seconded by Commissioner Acampora to purchase the extinguishers. Motion passed unanimously by the Board.

Safety vests costing \$18.95 each. Chief is requesting to purchase 10 vests for a total cost of \$189.50. A motion was made by Commissioner Bommer and seconded by Commissioner Acampora to purchase the ~~extinguishers~~ ^{VESTS}. Motion passed unanimously by the Board.

Incident Command vest package at a cost of \$605. Motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase the Incident Command vest package. Motion passed unanimously by the Board.

Rescue rope in Ladder 490 has been found to be out dated. New rope will cost \$1,552.06. Motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase the rescue rope. Motion passed unanimously by the Board.

Upgrades to vehicle 467 will cost \$4,852.00 and will consist of the following: Push bumper with lights (\$1,850); Auto eject (\$975); ~~hatch lights; running board lights;~~ ^{Fog lights} circuit protector for laptop (\$495). Motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase the upgrades to vehicle 467. Motion passed unanimously by the Board.

\$500 for the NFRIS mobile software to be added to the laptop in vehicle 466 & 467. Motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase the NFRIS software. Motion passed unanimously by the Board.

The Board will have vouchers available to the Chief in Wildwood if he finds any budget approved equipment in Wildwood to be purchased.

The Commissioners noted that the vehicles still need their numbers placed on the roofs of the apparatus.

NEW TRUCK: Command Vehicle 466

The vehicle was delivered on 9/9/16. The Chief is assembling a punch list of items that need to be addressed regarding the vehicle.

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OLD BUSINESS

The new command vehicle's total cost was \$69,811.00

Engine 480 is still at KME and all issues are being addressed.

Chairman Scarlato will contact Mid State Plumbing and have them provide a cost to correct the outstanding boiler issues.

A motion was made by Commissioner Stalling and seconded by Commissioner Bommer that Clerk Acampora send a letter to the Western Monmouth Mutual Aid Association advising them that we will no longer be able to house the foam trailer and will turn it over to the association as of 11/30/16. Motion passed unanimously by the Board.

The old command vehicle will now be known as 487. It will be parked in the bays by the ice machine. It will not be used as a "take home" vehicle. It will be used in the same capacity as vehicle 488. It can also be used as a substitute chief's vehicle when the current chief's vehicles are out of service.

The budget meeting has been changed from 9/27/16 to 10/3/16 at 19:00 hours. Chairman Scarlato will contact the board's attorney and have the new date advertised in the local papers.

NEW BUSINESS

The Board discussed renovating the radio room and putting the funds in the chief's budget for 2017.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER'S REPORT: Treasurer Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

OPENING BALANCE	\$ 24,372.62
INTEREST	\$ 4.28
TRANSFER	\$ 12,000.00
TRANSFER	\$ 15,000.00

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TRANSFER	\$ 75,000.00
SUB-TOTAL	\$126,376.90

NJ – PERS TEPS Payment	\$
BILLS PAID	\$73,726.61
BILLS PAID	\$28,648.35
BILLS PAID	\$ 138.80
CLOSING BALANCE	\$23,863.14

SAVINGS ACCOUNT

OPENING BALANCE	\$1,435,888.09
DEPOSITS	\$
INTEREST	\$ 245.57
SUB-TOTAL	\$1,436,133.66
TRANSFER TO CHECKING	\$ 75,000.00
TRANSFER TO CHECKING	\$ 12,000.00
TRANSFER TO CHECKING	\$ 15,000.00
CLOSING BALANCE	\$1,334,133.66

PAYROLL ACCOUNT

OPENING BALANCE	\$ 3,251.36 ⁶⁵
TRANSFER	\$15,000.00
INTEREST	\$.58
SUB-TOTAL	\$18,251.94 ²³

PAYROLL FEES	\$
FEES	\$
PAYROLL PAID	\$
CLOSING BALANCE	\$ 18,251.94 ²³

The Treasurer's report was accepted on a motion by Commissioner Bommer and seconded by Commissioner Bailey, and passed unanimously by the Board.

PUBLIC COMMENT: There were four (4) members of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

EXECUTIVE SESSION: There was no Executive Session.

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ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Stalling and seconded by Commissioner Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:22 hours.

Respectfully submitted:

A handwritten signature in blue ink, appearing to read "Michael L. Acampora", with a long horizontal flourish extending to the right.

Michael L. Acampora
Clerk of the Board